Survey Question Database

KDLA invites all Kentucky public libraries to share survey questions with us for a planned database. Our goals are to build a stronger foundation for how libraries evaluate their work across Kentucky and save time with future survey planning. Libraries can submit one or two questions or an entire survey. We ask that the library redact any information that would identify patrons or staff if submitting a survey with responses included. The database will be available to contributors first, then to all Kentucky public libraries later.

There are two ways to input your questions into the Contribution Form: Paste the shareable link to a live online survey into the form or enter questions into the text box on the form if only sharing a few. Additionally, you can email PDF, Word, or Excel files directly to State Data Coordinator, Sarah French, at sarah.french@ky.gov. Either include the library name and how you'd like to be credited in the email body or submit the Contribution Form with a note letting her know the survey questions will be sent via email. If you wish to submit multiple surveys, please submit one Contribution Form for each survey.

Rescheduled Regular Monthly Meetings

Kentucky public library boards are required to meet once per month at a regular date, time, and location. Holiday and inclement weather closures sometimes force the board to reschedule the regular meeting. Board meetings become a special called meeting any time the regular monthly meeting is held at a different time, date, or location. The library must post notice of the new date and time no later than 24 hours before the rescheduled meeting and the agenda requirements for a special meeting will apply. See page 23 of the Open Records & Open Meetings guide for further information.

If the board makes a permanent change to the regular meeting date, time, or location, the board may need to amend its bylaws to reflect the changes. The library should also post notices informing the public of the changes.

Did You Know?

Libraries are required to adopt rules and regulations in conformity with the requirements of the Open Records Act (KRS 61.876). A copy must be displayed in a prominent location at the library and published on the library website. For more information about responding to open records requests, consult the Open Records & Open Meetings guide from the Office of the Kentucky Attorney General or contact your attorney. Sample rules and regulations are found on page 36 of the guide.